

Branscombe Parish Council

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BRANSCOMBE PARISH COUNCIL MEETING to be held in Branoc Hall Social Room on:

THURSDAY 6th June 2019 at 19.30hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak will be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

AGENDA

- 1) APOLOGIES: To receive apologies and to approve reasons for absence
- 2) PUBLIC SPEAKING
- 3) TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 9th May 2019
- 4) DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5) ORGANISATIONS' REPORTS:
 - a) Police
 - b) National Trust
- 6) REPRESENTATIVES' REPORTS:
 - a) Cllr Shaw, DCC
 - b) Cllr Pook, EDDC
 - c) Village Hall
- 7) MATTERS ARISING:
 - a) Devon Air Ambulance; planning application completed and EDDC awaiting payment; need to approve grant submissions / put donation request notice in Parish Magazine
 - b) Allotments Future; allotments cleared and signed contract received by NT
 - c) Community Road Warden Scheme; to arrange SWQR Unit 2 Training
 - d) Elected Councillors; return Register of Interests (6/9 Cllrs), Acceptance of Office (1/9 Cllrs)
 - e) Old People's Bungalows; Cllr Pook to advise on original land donation / relevant covenant
 - f) Annual Internal Audit; Internal Audit Report, Annual Governance Statement, Accounting Statement, Certificate of Exemption, dates for the Exercise of Public Rights (17/6– 26/7)
- 8) PLANNING:
 - a) Update – as attached
 - b) Applications, Appeals & Enforcement

- i 19/0867/FUL Great Seaside Farm EX12 3DP - Remove and re-build chimney with a wider chamber over the open fire internally, new chimney liner, pot, cowl and gather
 - ii 19/1089/FUL Hillend EX12 3DN - Construction of two storey rear extension
- c) Correspondence – none.
- 9) HIGHWAYS/FOOTPATHS
- 10) GENERAL CORRESPONDENCE (as previously circulated):
 - a) Application Form for Parish Council Representatives on EDDC Standards Committee
 - b) DALC Election of County Committee for 2019-2023
 - c) SLCC Joint Branch Meeting invitation in Launceston
 - d) Invitation to support the establishment of an ED Gypsy and Traveller Forum
 - e) Devon Local Flood Risk Management Strategy Update, for comment
 - f) Invitation to Farming, Food and the Future ED AONB Partnership Event
 - g) Availability of online Preventing Exploitation Toolkit (summary for Parish Newsletter)
 - h) East Devon AONB Partnership Plan, for comment
- 11) FINANCE:
 - a) Finance Update 2019/20 – attached
 - b) To consider payments to be made, as below:
 - i Chq. No. 1017 – £100.00 – Donation to Parish Magazine
 - ii Chq. No. 1018 – £29.25 – Installation of wire point for Defibrillator at Fountain Head
 - iii Chq. No. 1019 – £270.00 – Thomas Westcott, for Payroll Services
 - iv Chq. No. 1020 – £137.00 – Fee to EDDC for DAA Planning Application
 - v Chq. No. 1021 – £16.00 – To Branoc Hall for DAA presentation
 - c) Training:
 - i Cllr Pegler request to attend “Being a Good Councillor on 17 July (DALC)
 - ii Clerk request to attend “Planning” on 11 September (DALC)
 - iii Suggest Emergency Sub-Committee members attend “Devon Community Resilience Forum” on 13 June to further develop *Branscombe Community Emergency Plan*.
 - d) Amend signatories on NatWest bank account & change correspondence address.
- 12) MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting 4th July 2019 @ 19.30hrs.

- 13) WITH EXCLUSION OF THE PUBLIC AND PRESS IN THE PUBLIC INTEREST FOR CONSIDERATION OF PERSONNEL ISSUES

Close Meeting.



Nicky A Langley

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 2nd June 2019

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer.’)

If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.