

## Branscombe Parish Council

c/o Higher House, Branscombe, EX12 3BH

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**BRANSCOMBE PARISH COUNCIL MEETING to be held ONLINE: (see website for details)**

**7<sup>th</sup> September 2020 at 19.00hrs**

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak will be recorded.

### MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

### AGENDA

- 1) APOLOGIES: To receive apologies and to approve reasons for absence
- 2) PUBLIC SPEAKING
- 3) TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 29<sup>th</sup> July 2020. Minutes to be signed at next face-to-face meeting
- 4) DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5) ORGANISATIONS' REPORTS:
  - a) Police
  - b) National Trust (expected at meetings in Sept, Nov)
- 6) REPRESENTATIVES' REPORTS:
  - a) Cllr Shaw, DCC
  - b) Cllr Pook, EDDC
  - c) Village Hall
- 7) MATTERS ARISING:
  - a) Climate Emergency – received DCC advice re: possible effects to BPC
  - b) Parish Emergency Plan – comments received on draft
  - c) Road Wardens – plan to recommence in September / purchase further materials
  - d) Proposal for electric vehicle charging point submitted to Village Hall / AGM held
  - e) Website accessibility for Town and Parish Councils – statement drafted
  - f) Anti-social behaviour at Bucknell Close
  - g) Damage to retaining wall by bus stop
- 8) PLANNING
  - a) Update – as attached
  - b) To consider the following Applications, Appeals & Enforcements based on local knowledge;
    - 20/1469/FUL - 6 Chapel Row Branscombe Seaton EX12 3AZ - Construction of paved terrace, 2 no. retaining walls, steps and replacement of existing terrace

- 20/1752/FUL - Berry Barton Farm Berry Hill Branscombe Seaton EX12 3BD - Alteration to existing agricultural storage building (previous planning permission granted - 19/0386/FUL)

9) HIGHWAYS/FOOTPATHS

- a) Update on culvert by Village Hall
- b) Zoom meeting with Steve Kelly DCC “Doing What Matters”; determine 3 (4) highest priority roads for Village
- c) Consider highway signs smaller than 0.3m<sup>2</sup> in suitable areas / possible contribution from DCC
- d) Approve and sign application for DCC grant towards purchase of Viafix for potholes
- e) Seaton and Colyton Traffic Group meeting planned 7<sup>th</sup> September

10) GENERAL CORRESPONDENCE (as previously circulated)

- a) None for action

11) FINANCE

- a) Finance Update 2019/20 – attached
- b) Second precept payment of £3,850.00 made 27/08/2020
- c) Schedule for internal / external audit of accounts:
  - i Public inspection date commenced 01/07/20 (for 30 working days) and ended 11/08/20.
  - ii Last publication date for final, audited accounts 30/11/20, published on website 02/09/20
- d) To consider offer to switch from NatWest to Co-Op or Metro Banks with £1,250 cashback.
- e) To consider increasing Clerk’s salary from £10.79 to £11.08/hr (based on Point 10 within 7-12 Range in Scale LC1 per the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England & Wales (as amended)
- f) To consider payments, including:
  - i Chq. No. 1060 - £50.00 – TRIP
  - ii Chq. No. 1061 - £1,027.90 – Clerk’s Wages & Expenses

12) MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting tba.

Close Meeting.



**Nicky A Langley**

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 2<sup>nd</sup> September 2020

**Reminder for Members**

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer.’). If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

