

Branscombe Parish Council

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BRANSCOMBE PARISH COUNCIL MEETING to be held ONLINE: (see website for details)

26th November 2020 at 19.00hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak will be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

AGENDA

- 1) APOLOGIES: To receive apologies and to approve reasons for absence
- 2) PUBLIC SPEAKING
- 3) TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 9th November 2020. *Minutes to be signed at next face-to-face meeting*
- 4) DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5) ORGANISATIONS' REPORTS:
 - a) Police
 - b) National Trust (plan to attend meeting in Nov)
- 6) REPRESENTATIVES' REPORTS:
 - a) Cllr Shaw, DCC
 - b) Cllr Pook, EDDC
 - c) Village Hall
- 7) MATTERS ARISING:
 - a) Parish Emergency Plan – meeting held last week
 - b) Electric vehicle charging point at Village Hall – awaiting further information from provider
 - c) Website accessibility for Town and Parish Councils – costs estimated at up to £1,700 to set up new website, then £498 annually for hosting and compliance
 - d) Damage to retaining wall by bus stop – invoice not yet received
 - e) Attended DALC Introduction to VAT course – rectification required for claim of £1,387.83
 - f) Complaint re: Mason's Arms staff accommodation – letter sent to St. Austell Brewery
 - g) Remembrance Day 11 November – wreath placed at war monument
- 8) PLANNING
 - a) Update – as attached
 - b) To consider the following Applications, Appeals & Enforcements based on local knowledge;
 - 20/2390/FUL - Hillend Branscombe Seaton EX12 3DN - Construction of 2 no. outbuildings and associated landscaping (partially retrospective)

- 20/2303/LBC - The Barn Edge Barton Manor Branscombe - Retention and completion of insulation to underside of existing rafters inc. new boarding and plaster finish
- 20/2454/FUL - Land at Woodhouse Hill Branscombe - Proposed menage (for private use).

9) HIGHWAYS/FOOTPATHS

- a) Update on culvert by Village Hall; work on Valley Path completed
- b) DCC “Doing What Matters”; updated requested from Steve Kelly of DCC
- c) Road Wardens – work to recommence in Q1 2021, utilising DCC grant of £678.30
- d) Highway signs; responded to DCC on provision of 4 Branscombe / 2 Weston signs, provided sample of “private” sign and clarified beach car park is private
- e) Address suggested signage for restricted width on Northern Lane
- f) Discuss latest Traffic Group meeting including Elverway drainage and Berry Barton scheme
- g) Damage to path through Littlecombe Shute to beach
- h) Temporary Traffic Notice – Closure of road from Branscombe Cross to Northern Lane

10) GENERAL CORRESPONDENCE (as previously circulated)

- a) Comments sought on East Devon District Council Statement of Licensing Policy 2021-2026
- b) Police & Crime Commissioner Alison Hernandez - Public Survey responses sought

11) FINANCE

- a) Finance Update 2019/20 – attached
- b) To consider ongoing subscription to Zoom monthly (£11.99/month) vs. annual (£9.99/month, 2 months free) plus VAT, compared to £10/month for hire of Village Hall
- c) Update on internet banking
- d) SLCC determined VAT reclaimed correctly for Village Hall playground equipment as non-business activity. However, VAT was not recoverable for DAA Night Landing Site and was reclaimed in error
- e) To consider payments, including:
 - i Chq. No. 1062 – Clerk’s wages & expenses Oct-Nov - £1,422.19
 - ii Chq. No. 1063 – Branscombe PCC (Parish Newsletter) - £20.00
 - iii Chq. No. 1064 – DALC Introduction to VAT Training - £36.00

12) MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting tba.

Close Meeting.



Nicky A Langley

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 22nd November 2020

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer.’). If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.