

BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branoc Hall Social Room (Village Hall) on **THURSDAY 15th October 2015 at 19.30.**

PRESENT: Cllrs. Bass, White, Evans, Pike, Cox, Mayes, Hall

APOLOGIES: Cllrs Pook and Willmington

NO. OF PUBLIC: None

PRESS: None

CLERK IN ATTENDANCE: Gail Kenyon

PUBLIC SPEAKING: None

MINUTES OF PREVIOUS MEETING: Parish Council meeting and dated 24th September 2015, which were previously circulated, were agreed and signed by the Chairman as a true record, with the following minor amendments:

Declaration of interest – Cllr Lynn Hall – should read 6.1 a) & d).

DECLARATION OF INTEREST:

Cllr Lynn Hall – 7.1 e) personal interest - living near the application site

Cllr. Mayes – 7.1 b) personal interest - living near the application site

Cllr. Bass – 7.1 f) – prejudicial interest - has carried out work previously for the applicant

Police Report: None

National Trust: None

MATTERS ARISING

The Clerk advised that she would not be able to clerk the meeting to be held on 17th December 2015 as she will be on her Honeymoon. Cllr Bass and others congratulated her and advised that a decision on the meeting will be held closer to the date.

PLANNING

- a) **15/2198/TEL** – Telecommunications Mast Branscombe Water Tower (Opposite Kings Down Tail) Branscombe – Replacement of 3no existing antennas with 3no. proposed antennas, installation of 2no dish antennas of 600mm diameter, installation of 2no proposed equipment cabinets, plus minor ancillary apparatus.

Cllr Bass proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application. This was seconded by Cllr Cox with **ALL IN FAVOUR**.

- b) **15/2211/LBC** – Three Willows Branscombe Seaton EX12 3DE - Internal alterations to include: damp proofing and re-plastering and repairs to first floor joists, replacement door in front, re-pointing of rear elevation and works to external entrance steps. Mr & Mrs Derek Allen.

Cllr Cox proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application. This was seconded by Cllr Hall with **ALL IN FAVOUR**.

- c) **15/2260/FUL** – Daisy Bank Branscombe Seaton EX12 3BU – Construction of open timber carport.

After a full discussion it was resolved that provided the roof is finished in the same material as the house and that this application should not be any larger than the previous consented application 14/2864/FUL, the Parish Council supports the application.

Cllr White proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application with the above conditions. This was seconded by Cllr Pike with **ALL IN FAVOUR**.

- d) **15/2284/FUL** – Seamist (Three Horseshoes Inn) Branscombe, Seaton EX12 3BR – Demolition of existing bungalow and replacement with new detached bungalow.

Cllr Bass proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application. This was seconded by Cllr Hall with **ALL IN FAVOUR**.

- e) **15/2295/FUL** – Edge Farm Stables Branscombe Seaton EX12 3BL – Retention of mobile home and utility building for temporary period of 3 years.

Cllr Cox proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application. This was seconded by Cllr Bass with **6 IN FAVOUR and 1 abstention**.

Cllr Bass left the room and Cllr White took the chair

- f) **15/1987/FUL** – Branscombe Beach - The reinforcement and continuation of existing rock armour to the east, approximately 200m along Branscombe beach, for the purposes of combatting erosion, together with the reinforcement and reinstatement of the adjacent storm-damaged roadway (temporary 25 year period sought)

Cllr Pike proposed and **IT WAS RESOLVED** that the council **SUPPORTS** the application. This was seconded by Cllr Cox with **ALL IN FAVOUR**.

Cllr Bass returned to the room and took the chair

PLANNING CORRESPONDENCE

- a) **Update on Housing Needs Survey** – The Clerk advised that the documents are ready for Councillors to pick up this evening for distribution to their designated areas as soon as possible. The closing date for the return of the questionnaires is 20th November 2015.

REPRESENTATIVES' REPORTS:

Cllr Pike – Advised the meeting that the Children's play area at the Village Hall was in need of maintenance and upgrading and asked if there would be any funds available from the Parish Council to assist with this. After discussion it was decided that the Clerk will write to EDDC to see if there may be any funds available from S106 Developer contributions and report back to the next meeting for further discussion.

Cllr Pook – Advised via his email of 10th October 2015 with his apologies for absence, that EDDC Cabinet agreed the payment to Mr. Sellick so the toilets can go ahead and be kept open, and confirmed that the Airfield planning application had been withdrawn. He also advised that he had picked the sand bags up and will drop them off with Cllr. White and Bass.

HIGHWAYS:

Cllr White advised that Mr. Mike Brown, who had reported that *“the concrete culverts along Berry Hill are overgrown with grass and debris, causing blockage of the drains towards the top of the hill. As a large sum of money has been spent on the flood alleviation scheme it would seem that clearing these culverts was necessary to ensure the scheme works as it was designed to do.”* He asked if *“the parish council contact the relevant highways department(s) to ensure this matter is dealt with before we have the winter storms.”* Devon County Council were contacted by the Clerk and the work was carried out yesterday, Mr. Brown wished to thank the Council.

FOOTPATHS: Nothing to report.

CORRESPONDENCE:

- a) **Electoral Review of Devon** – The Local Government Boundary Commission wrote to BPC to advise of an Electoral Review of Devon: Further Limited Consultation for North Devon. The contents of which were noted.
- b) **Snow Warden Introduction** – Devon County Council wrote to BPC to request details of the Snow Warden for the Parish. It was agreed that this would be Cllr. Cox. The Clerk will respond to the email dated 24th September with the details. During the discussion the subject of sandbags were raised, and it was suggested that each councillor take 50 bags and that Cllr. Cox will find out what we already have in respect to sand and discuss at our next meeting. The Clerk and Cllr. White will find out how much small bags of sand would cost.
- c) **Allotment Site – Branscombe – Renewal of Lease** – The National Trust has advised that the lease of the Allotment Site in Branscombe expires on 31st March 2016. They are keen to agree a new lease and are happy to grant another on the same terms as the existing lease:
 - 5 year term 1st April 2016 to 31st March 2021
 - Rent - £50 per annum
 - No rent reviews
 - Break option which can be actioned by either the Landlord or the Tenant upon serving 12 months' notice at any time

It was advised that there is only one vacant allotment currently. **All in favour** of continuing with the lease on the above terms. The Clerk will advise the National Trust.

- d) **Emailing List (email Laura Williams 5th October 2015)** – Laura Williams requested if it was possible to have a mailing list for the village so that information and advice can be distributed quickly. It was agreed that this would be a good idea and the Clerk will investigate

the possibilities of adding this to the web site together with putting together a list of issues we would communicate on.

- e) **Parish WW1 Activity (email EDDC Devon Heritage Centre 7th October 2015)** – It was advised that more information may be available from the Branscombe Project web site <http://www.branscombeproject.org.uk/> and that the Clerk should advise EDDC to contact them.
- f) **Electoral Roll – Annual Canvass** – The outstanding responses regarding the annual canvass by East Devon District Council was discussed and it was advised that the low response level may be because of the high level of second homes in the village.
- g) **Freedom Of Information inquiry regarding Register of Interests** - All the Register of Interests are on line and it was confirmed that none of the Councillors or Clerk had been approached directly with a request. The Clerk will advise East Devon District Council.
- h) **National Trust – Parish Council Photo Archives for leaflet for the Old Forge, Old Bakery, Manor Mill and information boards.** A request has been made from The National Trust to use some of the Parish WW1 photographs. It was agreed that the Clerk would find out more information on what particular ones were required and Cllr Bass will discuss with Barbara Farqueson and Joan Dern. This will be discussed further at the next Parish Council meeting with a possibility of a small charge for the use of the photos.

FINANCE:

The following checks were signed:

Cheque Number	Description	Amount
914	Parish Clerk Salary & Expenses (July – Sept.)	£629.25
915	Thomas Westcott – Preparation of Payroll	£39.00
916	Honiton Town Council – SLCC Membership	£77.00

The Clerk has been working on preparing an overview of the accounts so that it can be published on the web site. Draft versions were distributed and it was decided that this was a very good way of displaying the accounts and the Clerk should progress with this further so that a report can be distributed at each Parish meeting with an update.

PART B MATTER - None

MATTERS BROUGHT FORWARD WITH PERMISSION OF THE CHAIRMAN:

Cllr. Evans – Raised the issue regarding the Weston sign that had gone missing some time ago and that some residents had asked for the cost of replacement as they may contribute. The Clerk agreed to obtain costs for the sign to be replaced at the Slade Lane junction.

Next meeting Thursday 5th November 2015 @ 19:30 in Branoc Hall (Village Hall) Social Room

Meeting closed at 9.45pm

Signed..... Date