

# BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branscombe Village Hall, Branscombe on **THURSDAY 21<sup>st</sup> November 2019 at 19.30hrs.**

PRESENT: Cllrs Fastnedge (Chair), Cox, Evans, Lambert, Pegler, Pike, Powell and White.

APOLOGIES: Cllr Bass (Vice Chair), Cllrs Shaw (DCC) and Pook (EDDC), Assistant Clerk Gail Llewellyn, R Skinner (NT).

MEMBERS OF PUBLIC: None.

PRESS: None.

CLERK(S) IN ATTENDANCE: Nicky Langley.

PUBLIC SPEAKING: None.

MINUTES OF PREVIOUS MEETING: Parish Council meeting held on 24<sup>th</sup> October 2019, as previously circulated, was agreed and signed by the Chair as a true record.

DECLARATION OF INTEREST: None.

POLICE AND NATIONAL TRUST REPORT:

**a) Police:** No report received.

**b) National Trust:** Provided report for the culvert prior to meeting as previously circulated. The Council discussed the report and found issue with its contents where no action was proposed, no timescales were set and in particular where “the community” was invited to take the lead. Council will 1. approach Chair of Village Hall proposing that they start clearing the stream on their land and 2. write to NT seeking to communicate with more senior personnel regarding clearing the culvert.

REPRESENTATIVES' REPORTS:

**a) DCC:** Report received and previously circulated; Cllr Shaw gave his apologies.

**b) EDDC:** Cllr Pook gave his apologies; his previous email to EDDC seeking sight of the Higherlands Farm Airfield logs had not been successful. Chair will check planning application approvals to determine whether records shall be provided to BPC or not. Depending on that outcome, Clerk will check 2007/08 minutes and files for other precedent.

**c) Village Hall:** Christmas Fair date is 14<sup>th</sup> December; BPC will man the mulled wine stall. Village Hall is still looking for a person to manage future Hall Bookings.

MATTERS ARISING:

**a) Devon Air Ambulance (DAA) Night Landing:** MAT Electrics have provided their invoice and it was agreed to pay 90% of the total in lieu of commissioning being completed. DAA have received the last part from EE and will be able to initiate commissioning shortly. Cllr Cox noted that the night landing site lighting checks will be included in the Village Hall monthly electrical checks. Clerk will send cards to the two persons who made donations in proper recognition.

**b) Activities at Branscombe Airfield:** see above.

**c) Further complaint re: Sea Shanty car park:** Cllr Cox has spoken to the owners and no further action is proposed at this time.

**d) Repair of broken wall:** repair is in hand.

**e) Sand bag availability and policy:** policy posted on the internet needs updating. It was noted that sand bags and sand are available in the NT yard; the gate may be locked however out of hours. Cllr Cox should be contacted in the first instance and Cllr White if he is unavailable.

PLANNING:

**a) Planning Update:** Noted.

**b) Applications, Appeals & Enforcement:**

- i 19/2265/FUL - Wootans Branscombe EX12 3DN; raising of roof and alterations to existing garage for the conversion and provision of ancillary living accommodation. Council previously opposed 16/0122/FUL and 19/2252/FUL and oppose this application on the same grounds; proposed by Cllr Cox, Cllr Powell seconded, all in favour.

**c) Correspondence:** None.

HIGHWAYS:

**a) Community Road Warden Scheme:** Clerk will chase up signed agreement from DCC & training cards from RM Utility.

**b)** It was noted that the potholes on Northern Lane have still not been addressed. All Councillors are encouraged to report them on the DCC website here - <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> as it has been noted that a large number of reports has resulted in action in other areas.

**c)** Clerk will email Cllr Shaw seeking urgent action with respect to potholes on Northern Lane, by Berry Barton and near Higher Weston Farm.

FOOTPATHS:

None.

CORRESPONDENCE:

**a)** The 17 grit bins in the village are being managed by Cllr Cox; he will provide their locations to the Clerk in order to create a reference map.

**b)** DCC Permit Scheme for Roadworks; noted.

**c)** Invitation to Community Resilience event; noted.

**d)** Community speed watch for Branscombe; noted.

**e)** 3-year review of Public Spaces Protection Orders; noted.

**f)** Consider inviting Devon Communities Together to present on Parish Emergency Plan / Home Energy Advice; Cllr Pegler to attend workshops and make proposals for Branscombe. Martin Rich may be invited to attend a future meeting to discuss further.

FINANCE:

**a) Finance Update 2018/19:**

Total receipts for the year	£ 9,090.54
Total payments for the year	£ 13,729.62
Difference	£ (4,639.08)
Current balance	£ 18,954.83

**b) Cheques Signed:**

- i. Chq. No. 1032 – £50.00 – TRIP
- ii. Chq. No. 1033 – £22.25 – Royal British Legion
- iii. Chq. No. 1034 – £7,494.29 – MAT Electrics

Clerk noted that DAA had made a grant for the labour element of installing the lighting of £3,582.81 through a grant, that DCC had contributed £1,000 and the Village had raised £270 towards the total noted in Chq. 1034. Also, VAT of £1,387.83 may be reclaimed.

Clerk will prepare a budget to discuss at the next meeting. Cllr Evans noted that BPC might wish to increase the precept, as it had not been raised for some years.

**MATTERS BROUGHT FORWARD WITH PERMISSION FROM THE CHAIRMAN:**

- a)** Cllr Pegler raised the Climate Emergency declaration by DCC. Chair suggested he speak to Cllr Shaw to determine what support is needed.
- b)** Cllr White mentioned the disabled parking sign near the Fountain Head also identified the phone box (since removed). He suggested it be replaced with a parking sign only.
- c)** The “Best Kept Village” award signs are nearly 10 years old; BPC may consider removing them in future.
- d)** The Assistant Clerk is unable to attend meetings at the present, and BPC may consider reducing her hours to one per month, to act as a retainer.

The next meeting is planned on 9<sup>th</sup> December 2019 @ 19:30, in Branoc Hall (Village Hall). This date is changed from the planned session, to accommodate personnel vacation.

Meeting closed at 21.25 hrs.

Signed..... Date .....