

# BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branscombe Village Hall, Branscombe on **THURSDAY 6<sup>th</sup> June 2019 at 19.30hrs.**

PRESENT: Cllrs Fastnedge (Chair), Cox, Evans, Lambert, Pegler and White.

APOLOGIES: Cllrs Bass (Vice Chair), Pike, Powell, Shaw (DCC) and Pook (EDDC), Rob Skinner (NT) and Adam Speers (NBM Seaton).

MEMBERS OF PUBLIC: None.

PRESS: None.

CLERK(S) IN ATTENDANCE: Nicky Langley and Gail Llewellyn.

PUBLIC SPEAKING: None.

MINUTES OF PREVIOUS MEETING: Annual Parish Council meeting and Annual Parish meeting, both held on 9<sup>th</sup> May 2019 which were previously circulated, were agreed and signed by the Chair as a true record.

DECLARATION OF INTEREST: None.

## POLICE AND NATIONAL TRUST REPORT:

**a) Police:** PC Speers provided the monthly summary, which was circulated prior to the meeting, and noted one recorded crime.

**b) National Trust:** No report.

## REPRESENTATIVES' REPORTS:

**a) DCC:** Monthly report received and previously circulated.

**b) EDDC:** Cllr Pook sent an update by email, which discussed the recent elections and reported on Matters Arising item d), and which was previously circulated.

**c) Village Hall:** The minutes from Branoc Hall meeting on 28<sup>th</sup> May were circulated by Cllr Pike. Item 6. related to the flooding issue and ownership of the stream, and this prompted discussion on highways. Clerk will follow up with NT and DCC on the previous meeting. Clerk had also previously followed up grant money for benches with DCC.

## MATTERS ARISING:

**a) Devon Air Ambulance (DAA) Night Landing:** the planning application has been completed and submitted, with EDDC awaiting payment (cheque approved at this meeting). Clerk to submit grant submissions / place donation request notice in Parish Magazine.

**b) Allotments:** NT has confirmed vacant possession and the original signed documents have been received.

**c) Council Road Wardens:** DCC Community Road Warden Scheme Agreement to be recirculated before signature and SWQR training to be arranged in preferred location (Tiverton).

**d) Elected Councillors:** Clerk to send reminder to three Cllrs to complete Register of Interests.

**e) Old People's Bungalows:** Cllr Pook advised that these properties are supported accommodation and there is no covenant on the registration documents. Cllr Cox also reported that Sue Diamond of the Branscombe Project had searched the archives and also found nothing.

**f) Annual Internal Audit:** the Internal Audit Report, Annual Governance Statement, Accounting Statement, and Certificate of Exemption were approved with all in favour and signed by the Chair and Clerk. Dates for the Exercise of Public Rights of 17/6– 26/7 will be posted.

#### PLANNING:

**a) Planning Update:** Noted.

#### **b) Applications, Appeals & Enforcement:**

- i 19/0867/FUL Great Seaside Farm EX12 3DP - Remove and re-build chimney with a wider chamber over the open fire internally, new chimney liner, pot, cowl and gather; Chair proposed and Cllr Cox Seconded, supported by Council with no comments, all in favour.
- ii 19/1089/FUL Hillend EX12 3DN - Construction of two storey rear extension; Cllr Lambert proposed and Chair Seconded, supported by Council with no comments, all in favour

**c) Correspondence:** None.

#### HIGHWAYS:

The previously marked up roads from Culverwell to Woodhouse farm, those on Northern Lane, and new markings by Weston were discussed; Clerk to ask DCC when any of this work is planned to start?

#### FOOTPATHS:

None.

#### CORRESPONDENCE:

- a)** Application Form for Parish Council Representatives on EDDC Standards Committee; noted.
- b)** DALC Election of County Committee for 2019-2023; noted.
- c)** SLCC Joint Branch Meeting invitation in Launceston; noted.
- d)** Invitation to support the establishment of an ED Gypsy and Traveller Forum; noted.
- e)** Devon Local Flood Risk Management Strategy Update, for comment; noted.
- f)** Invitation to Farming, Food and the Future ED AONB Partnership Event; noted.
- g)** Availability of online Preventing Exploitation Toolkit; will provide summary for Parish Newsletter.
- h)** East Devon AONB Partnership Plan, for comment; noted.

#### FINANCE:

##### **a) Finance Update 2018/19 (final figures to be confirmed on receipt of missing statements):**

Total receipts for the year	£ 7,574.03
Total payments for the year	£ 10,077.11
Difference	£ (2,503.08)
Current balance	£ 23,649.05

##### **b) Cheques Signed:**

- i Chq. No. 1017 – £100.00 – Donation to Parish Magazine
- ii Chq. No. 1018 – £29.25 – Installation of wire point for Defibrillator at Fountain Head
- iii Chq. No. 1019 – £270.00 – Thomas Westcott, for Payroll Services
- iv Chq. No. 1020 – £137.00 – Fee to EDDC for DAA Planning Application

v Chq. No. 1021 – £16.00 – To Branoc Hall for DAA presentation

**c) Training:**

- i Cllr Pegler to attend “Being a Good Councillor on 17 July (DALC). Chair requested details on further training.
- ii Clerk to attend “Planning” on 11 September (DALC)
- iii No Emergency Sub-Committee members wish to attend “Devon Community Resilience Forum”.
- d) Cllrs signed to amend signatories on NatWest bank account & change bank correspondence address.

**MATTERS BROUGHT FORWARD WITH PERMISSION FROM THE CHAIRMAN:**

- a) Cllr Lambert highlighted the upcoming 30<sup>th</sup> June National Trust Jurassic Coast walk.

The next meeting is planned on 4<sup>th</sup> July 2019 @ 19:30, in Branoc Hall (Village Hall).

Meeting closed at 20.45 hrs.

A further session was held with exclusion of the public and press in the public interest for consideration of personnel issues.

Signed..... Date .....