

Authority Name and Reference	Branscombe Parish Council						
Notes and guidance	Box on section 1	2016 £	2017 £	Variance Increase (+) or decrease (-) (2016 less 2015) £	% (Variance divided by 2016 figure multiplied by 100)	Explanation required? Less than £250? - NO Less than 15% - NO More than 15% - YES	Explanation
Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	Box 1 - Balances brought forward	19560.41	21118.54				N/A
(*) Precept of Rates of Levies	Box 2						
Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.	Annual Precept	7255.00	7500.00	-245	-3	No	N/A
(+) Total other receipts	Box 3						
Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	Total other receipts	968.15	1805.14	-837	-86	Yes	Reason 1 - Parishes Together Fund of £849.98 was received for the provision of computer equipment etc., for going paperless.
(-) Staff Costs	Box 4						
Total expenditure or payment made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	Staff costs	2781.73	3875.72	-1094	-39	Yes	Reason 1 - Clerks Wages were £398.91 due to the payment of the last 3 months of last financial year being in 2016/17 Reason 2 - HMRC contributions went up by £139 to correspond with reason 1 Reason 3 - Accountancy costs for preparation of payroll and assistance with accounts for 2015/16 went up by £180
(-) Loan interest/capital repayments	Box 5						
Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).	Loan interest/ capital repayments	0.00	0.00	0	0	N/A	N/A
(-) All other payments	Box 6						
Total expenditure or payment as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5)	All other payments	3883.29	3675.67	208	5	No	N/A
(=) Balances carried forward	Box 7						
Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	(=) Balances carried forward	21118.54	22872.29				N/A
Total value of cash and short term investments	Box 8						
The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - To agree with bank reconciliation	Total value of cash and short term investments	21118.54	22872.29				N/A
Total fixed assets plus long term investments and assets	Box 9						
This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.	Total fixed assets	8328.00	9236.89	908.89	11	Yes	Reason 1 - The purchase of a laptop, £379.00 overhead projector, screen for the Council to go paperless £ 527.00 total £906.89 Reason 2 - Two plots of land in the ownership of Branscombe Parish Council were previously not accounted for, value at £1 per plot.
Total Borrowing	Box 10						
The outstanding capital balance as at 31 March of all loans from third parties (including PWLB)	Total Borrowing	0.00	0.00	0.00	#DIV/0!	No	N/A