

Branscombe Parish Council

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BRANSCOMBE PARISH COUNCIL MEETING to be held ONLINE: (see website for details)

23rd February 2021 at 19.00hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak may be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

AGENDA

- 1) APOLOGIES: To receive apologies and to approve reasons for absence
- 2) PUBLIC SPEAKING
- 3) TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 14th January 2021. *Minutes to be signed at next face-to-face meeting*
- 4) DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5) ORGANISATIONS' REPORTS:
 - a) Police (note change of Beat Manager to PC 7114 Beth Salter; asked for new contact details)
 - b) National Trust
- 6) REPRESENTATIVES' REPORTS:
 - a) Cllr Shaw, DCC
 - b) Cllr Pook, EDDC
 - c) Village Hall
- 7) MATTERS ARISING:
 - a) Parish Emergency Plan – no comments received; decide no. of printed copies
 - b) Electric Vehicle charging point – Village Hall Trust declined free DCC / BPC installation and propose to install their own
 - c) Website Accessibility – contract awarded to Aubergine and website transfer underway
 - d) Discuss 2021 Meeting Schedule, including Annual Meeting and Annual Parish Meeting
 - e) Update all Councillor's contact details
- 8) PLANNING
 - a) Update – as attached
 - b) To consider the following Applications, Appeals & Enforcements based on local knowledge;
 - none
- 9) HIGHWAYS/FOOTPATHS
 - a) Update on culvert by Village Hall

- b) Update on DCC “Doing What Matters” project and site visit on 9th December; Mill Lane on bulk jetting order by end March; Parishioners complaints received re: Berry Barton road
 - c) Road Wardens – work to recommence in Q1 2021, utilising DCC grant of £678.30; received free Viafix from DCC; all thanks to Beer Parish Clerk for putting in joint grant application
 - d) Highway signs; awaiting DCC review of location of Village signs and decide on Weston / Branscombe designs and location
 - e) Update on restricted width signs on Northern Lane
 - f) Footpath 9A through Littlecombe Shute to be closed from 10th February for 6 months
 - g) Notice of East Devon Way Link Project road crossing at Three Horseshoes
 - h) Road Closure 16/03/2021 Underground transfer of plant on behalf of Openreach
 - i) Road Closure to complete SWW Utility works outside Fountain Head Cottage from 10/05/2021 to 14/05/2021 (or 22/03/2021 to 26/03/2021)
 - j) Road Closure to install poly duct in verge and carriageway, Kings Down Tail Caravan Park & Branscombe Cross to Northern Lane 26-28/04/2021
 - k) Road Closure near Mill Lane 05/05/2021 - 07/05/2021 Pole Replacement
 - l) Road Closure 19-25/05/21 To provide a new water service
- 10) GENERAL CORRESPONDENCE (as previously circulated)
- a) PCC Letter seeking support for St Winifred’s churchyard maintenance
 - b) New Local Plan for East Devon – Issues and Options Report Consultation; comments sought
 - c) Proposal for thank you gift to staff at Exeter Hospital
 - d) Tree warden vacancy; consider opening up to parishioners
 - e) EDDC Empty Homes week 2021 notice
- 11) FINANCE
- a) Finance Update 2020/21 – attached
 - b) Update on internet banking: need all signatories to sign form electronically once new mandate passed (hard copy in circulation)
 - c) To consider payments, including:
 - i Chq. No. 1067 - £220.21 Community First Annual Insurance Policy
 - ii Chq No. 1068 - £1,857.60 Aubergine WCAG website set up and migration
 - iii Chq No. 1069 - £80.00 SLCC Annual membership fee

12) MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting tba (see item 7d).

Close Meeting.



Nicky A Langley

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 18 February 2021

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer.’). If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.