

BRANSCOMBE PARISH COUNCIL

Year Ending: 31st March 2021

c/o Higher House, Branscombe, EX12 3BH

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BRANSCOMBE PARISH COUNCIL MEETING to be held ONLINE: (see website for details) 18th March 2021 at 19.00hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak may be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

AGENDA

- 1.0 APOLOGIES: To receive apologies and to approve reasons for absence
- 2.0 PUBLIC SPEAKING
- 3.0 TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 23rd February 2021.
Minutes to be signed at next face-to-face meeting
- 4.0 DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5.0 ORGANISATIONS' REPORTS:
 - a) Police
 - b) National Trust
- 6.0 REPRESENTATIVES' REPORTS:
 - a) Cllr Shaw, DCC
 - b) Cllr Pook, EDDC
 - c) Village Hall
- 7.0 MATTERS ARISING:
 - a) Parish Emergency Plan – will be printed when lockdown permits
 - b) Website Accessibility – draft website being checked and populated by Clerk
 - c) St Winifred's churchyard maintenance - to consider further support for 2021/2022
 - d) Gift to staff at Exeter Hospital - update on proposal of thanks
 - e) Jurassic Fibre provision for Village - update
 - f) Annual Meeting & Annual Parish Meeting dates published in Parish Magazine; further meeting arrangements to be considered
- 8.0 PLANNING
 - a) Parish Planning Update – as attached to Agenda

- b) To consider Applications, Appeals & Enforcement Actions based on local knowledge:
 - Replace lean-to and attached substandard store with two-storey ancillary accommodation and linked glazed extension. Hole Mill Branscombe Seaton EX12 3BX. Ref. No: 21/0712/FUL

9.0 HIGHWAYS/FOOTPATHS

- a) Culvert by Village Hall – update
- b) DCC “Doing What Matters” project – update
- c) Road Wardens – purchasing materials from DCC grant of £678.30
- d) Weston Hamlet and Branscombe Village signs
- e) Restricted width signs on Northern Lane
- f) Branscombe signs on main / village roads – address / repair broken signs
- g) Temporary Traffic Notice TTRO2139279 – drainage near Village Hall 18-19 March
- h) Notification of Road Closure LM501NC8709209 – SWW utility works near Watercombe / Temporary Traffic Notice TTRO2139271) 7-11 June

10.0 GENERAL CORRESPONDENCE (as previously circulated)

- a) Draft Resource and Waste Strategy for Devon and Torbay – online consultation

11.0 FINANCE

- a) Finance Update 2020/21 – attached
- b) Budget – earmarking of reserves (road mending, additional face masks)
- c) Update on internet banking: need all signatories to sign form electronically once new mandate passed
- d) To consider payments, including:
 - i Cheque 1070 ICO Data Protection fee - £40.00
 - ii Cheque 1071 Clerk's wages & Expenses Dec-Mar - £1,340.01
 - iii Cheque 1072 Start Traffic (DCC Grant) - £678.30

12.0 MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting: 15th April 2021.

Close Meeting.



Nicky A Langley

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 14th March 2021

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners.) You must also disclose one personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example; 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.) If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.