

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must : column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as r

Name of smaller authority: Branscombe Parish Council

County area (local councils and parish meetings only): East Devon

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Nicola A Langley, Clerk and Responsible Financial Officer

Date: 09/04/2021

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Current Acct.	£3,134.97	
Reserve 91403847	£18,267.59	
Garden 91467012	£770.44	
War Memorial 91431085	£362.09	
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
	£22,535.09	
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>		
item 1	(40.00)	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
	(40.00)	
Add: any un-banked cash as at 31/3/xx		
<span style="border: 1px solid black; background-color: yellow; display: inline-block; width: 100px; height: 20px;"></span>		
	-	
<b>Net balances as at 31/3/xx (Box 8)</b>		<b>£22,495.09</b>