

BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branscombe Village Hall, Branscombe on **THURSDAY 9th May 2019 at 19.50hrs.**

PRESENT: Cllrs Fastnedge (Chair), Bass (Vice Chair), Evans, Lambert, Pegler, Pike, Powell and White. Co-opted Cllr David Pegler was welcomed by the Chair.

Before the start of the meeting, all present Councillors signed an Acceptance of Declaration of Office as Member.

ELECTION OF CHAIR: Chair delegated to Vice Chair, who thanked Chair for the previous year and invited nominations. Cllr Fastnedge was proposed by Cllr Powell and seconded by Cllr White with all in favour. Cllr Fastnedge was duly elected and signed an Acceptance of Declaration of Office as Chair. Cllr Fastnedge presided over the rest of the meeting as Chair.

APOLOGIES: Cllr Cox and Pook (EDDC).

MEMBERS OF PUBLIC: None.

PRESS: None.

CLERK(S) IN ATTENDANCE: Nicky Langley and Gail Llewellyn.

ELECTION OF VICE CHAIR: Cllr Bas was proposed by Cllr Powell and seconded by Cllr Lambert with all in favour.

ELECTION OF REPRESENTATIVES:

- a) **Village Hall;** Cllr Pike was proposed by Chair and seconded by Cllr Powell, all in favour.
- b) **Emergency Sub-Committee;** Cllr Pegler was proposed by Chair and seconded by Cllr Powell, all in favour. Cllr's Pike and Cox will continue on this Committee.
- c) **Seaton, Beer & Branscombe Traffic Group;** Cllr Cox will continue on this Committee

The Allotments Representative is no longer required.

PUBLIC SPEAKING: None.

MINUTES OF PREVIOUS MEETING: Parish Council meeting held on 11th April 2019, which were previously circulated, were agreed and signed by the Chair as a true record.

DECLARATION OF INTEREST: Cllr White declared as applicant for 19/0386/FUL and Cllr Bass noted a non-pecuniary interest in the same application through having worked for the applicant.

MATTERS ARISING:

- a) Agreement was given by all Councillors to receive Agendas electronically.
- b) There was one application for Assistant Clerk; Gail Llewellyn was proposed by Cllr Fastnedge and seconded by Cllr Bass, all in favour.
Contracts of employment have been drafted for the Clerk (but not the Assistant Clerk) in line with NALC proforma Contract of Employment, NALC Employment Briefing and National Salary

Award. These documents will be provided to the Parish Councillors for review and understanding, and determination of hourly rates at a future closed session.

PLANNING:

a) Applications, Appeals & Enforcement:

- 19/0660/LBC - The Bakery Branscombe EX12 3DB - Addition of guttering on side (north-west) elevation. BPC supports, proposed by Chair and seconded by Cllr Lambert, all in favour.
- 19/0386/FUL - Berry Barton Farm Berry Hill Branscombe EX12 3BD - Agricultural storage and machinery building. Cllr White left the meeting during this discussion. BPC supports, proposed by Cllr Bass and seconded by Cllr Pike, all in favour.
- 19/0849/FUL - 5 Mill Lane Branscombe EX12 3DS - Construction of single storey extension and raised deck. BPC does not support, because design as shown is detrimental to local street scene and overlooking neighbouring areas proposed by Cllr Bass and seconded by Cllr Powell, all in favour.

b) Correspondence: None.

HIGHWAYS/FOOTPATHS:

NT will be made aware of a complaint from a parishioner about the hazard of loose dogs / dogs on extended leads on the disabled access to the beach.

CORRESPONDENCE: None.

FINANCE:

a) Annual Review of Finances:

Total receipts for the year	£ 7,574.04
Total payments for the year	£ 10,887.99
Difference	£ (3,313.95)
Current balance	£ 23,649.05

b) Bank Signatories: current bank signatories are noted as Cllrs Bass, Cox, Evans, Lambert, Pike and White. The Clerk is also signatory but only for administration purposes.

c) Online Banking: a form for online banking was signed so that the Clerk can conduct online banking. The Financial Regulations (when drafted) will specify the Clerk's role in this respect. Cheques will continue to be presented for all organisations that accept them.

d) Cheques to Sign:

- Chq. No. 0015 – £81.00 – Society of Local Council Clerks Annual Membership
- Chq. No. 1016 – £123.10 – Devon Association of Local Councils Annual Membership

MATTERS BROUGHT FORWARD WITH PERMISSION FROM THE CHAIRMAN:

a) Cllr Evans has spoken with PC Speers regarding the high number of events at Weston Car Park and additional warning notices will be placed there.

b) Chair updated the Council on the Devon Air Ambulance presentation (held prior to the Annual Parish Meeting) and the planning application will be progressed. BPC will also ask for contributions in the Parish Magazine and seek any available grants.

The next meeting is planned on 6th June 2019 @ 19:30, in Branoc Hall (Village Hall). Meeting closed at 20.45 hrs.

Signed..... Date