

BRANSCOMBE PARISH COUNCIL

Year Ending: 31st March 2022

c/o Higher House, Branscombe, EX12 3BH

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Web: <http://www.branscombe-pc.org.uk>

BRANSCOMBE PARISH COUNCIL MEETING to be held in BRANOC HALL on:

1st July 2021 at 19.30hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation at the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak may be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

AGENDA

- 1.0 APOLOGIES: To receive apologies and to approve reasons for absence
- 2.0 PUBLIC SPEAKING
- 3.0 TO CONSIDER MINUTES OF PREVIOUS MEETING: Dated 3rd June 2021.
- 4.0 DECLARATION OF INTEREST: Of personal/prejudicial interests in agenda items and their nature
- 5.0 ORGANISATIONS' REPORTS:
 - a) Police
 - b) National Trust
- 6.0 REPRESENTATIVES' REPORTS:
 - a) Cllr Hartnell, DCC
 - b) Cllr Pook, EDDC
 - c) Village Hall
- 7.0 MATTERS ARISING:
 - a) Clerk Vacancy – to update on advertising of post
 - b) St Winifred's churchyard maintenance – to consider further support in 2021/2022
 - c) Gift to staff at Exeter Hospital – update on lottery
 - d) New bins at Village Hall – EDDC requested for larger bin at bus stop
 - e) Parking issues at Parkfield Terrace – Cllr Pegler to report
 - f) Coronation Gardens – Cllr Powell to report
 - g) Grass cutting at the bus stop near Masons Arms – with thanks to Cllr Pike and to arrange going forward

h) Airband presentation – arrange date (not Thursday) suggested July 21, 26

8.0 PLANNING

- a) Parish Planning Update – as attached to Agenda
- b) Note: missing application notifications due to Clerk email address being changed at EDDC to clerk@branscombe-pc.org.uk – cause unknown
- c) Applications, Appeals & Enforcement Actions
 - i) 21/1521/FUL & 21/1522/LBC Replacement of existing porch glazing, flat roof, casement windows and soil vent pipe – Wayside, Branscombe EX12 3BA

9.0 HIGHWAYS/FOOTPATHS

- a) Culvert by Village Hall – awaiting grate
- b) DCC “Doing What Matters” project – awaiting update from DCC
- c) Road Wardens – signs from DCC grant awaiting installation
- d) Weston Hamlet and Branscombe Village signs; DCC cost of £250 and £550 respectively; signs have been ordered by DCC
- e) Branscombe signs on main / village roads – requested information from DCC to address / repair broken signs

10.0 GENERAL CORRESPONDENCE (as previously circulated)

- a) Complaint via EDDC regarding parking by Maycoes; responded to EDDC
- b) Complaint re: Trees at end of Branscombe Airfield Runway

11.0 FINANCE

- a) Finance Update 2020/21:

Total receipts for year	£ 4,568.82
Total payments for year	£ 1,267.55
Difference	£ 3,301.27
Current balance	£ 25,836.36
- b) Annual Governance and Accountability Return (AGAR) Timetable:
 - i) Clerk returned AGAR to PK Littlejohn, published dates for exercise of public rights and the approved Sections 1 and 2 of the 2020/21 AGAR
- c) Update on internet banking: from research via SLCC, other Councils use Unity Trust at £6 per month, which allow multiple electronic approvals
- d) Received VAT refund of £643.53
- e) Chair to sign form P11D (Benefits in Kind) checklist for Clerk
- f) To consider payments, including:
 - i) Cheque No. 1079 Hanging Baskets for Village Hall - tbc
 - ii) Cheque No. 1080 Village Hall Meetings (balance to end of year) - tbc

12.0 MATTERS FOR FUTURE AGENDA WITH PERMISSION FROM THE CHAIR

Date of next meeting: 2nd September 2021.

Close Meeting.



Nicky A Langley

Clerk to Branscombe Parish Council & Responsible Financial Officer

Dated: 25th June 2021

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners.) You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example; 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.) If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.