

To: Members of Branscombe Parish Council

You are duly summoned to attend the next meeting of Branscombe Parish Council to be held at 1930hrs on **Thursday 4th November 2021** at Branoc Hall, Branscombe.

Information for members of the public and press

Members of the public and press are welcome to attend parish council meetings, as observers. There will also be a maximum of 15 minutes at the beginning of the Council meeting for members of the public to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chair. Each speaker will be limited to 3 minutes. Members of the public wishing to comment on an item, but not wishing to speak, may submit this in writing to the Clerk by 12 noon the day before the meeting.

A G E N D A

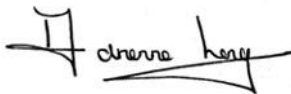
1.0	Welcome
2.0	Apologies To receive apologies and approve reasons for absence.
3.0	Public Question Time (if requested)
4.0	Declarations of Interest To declare any personal interests in items on the agenda and their nature and/or to declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
5.0	Minutes To approve the Minutes of the Parish Council Meeting held on 7 th October 2021.
6.0	Organisations' Reports To receive reports for information (where provided) from:
6.1	Devon & Cornwall Police
6.2	National Trust
6.3	Village Hall
7.0	District and County Councillor's Reports To receive reports for information (any items raised for decision will appear on the agenda for the next meeting) from:
7.1	Cllr Hartnell, DCC
7.2	Cllr Pook, EDDC

8.0	Progress Reports (on matters from previous minutes)
8.1	New Bins, Village Hall To note response received from EDDC re provision of a large litter bin for bus stop and request for further information on nature and volume of recycling at Village Hall. (Clerk/Cllr Pike)
8.2	Coronation Gardens - Graham's Bench Area To note the erection of new fencing and a new handrail and to consider members' recommendations for the area following their visit on 19.10.21. (Chair)
8.3	Bus Stop Benches To receive an update on the possible purchase of wooden benches from the Donkey Sanctuary. (Cllr Evans)
9.0	Community Project Funding
9.1	Grant for New Sports Pavilion To note the letter of thanks from the Cricket Club for the Council's grant pledge of £2k (attached to the agenda) and to consider their request for payment.
9.2	Council's Community Project Grant Scheme To consider the draft information on the Council's community project grant scheme and the criteria for the submission of applications and award of grants. (Cllr Pellatt)
10.0	Neighbourhood Plan To note the opportunity to view a presentation on the current context for Neighbourhood Plans (on YouTube) and to feedback to further discussion at the December meeting. (Chair)
11.0	Planning
11.1	Parish Planning Update To note the Update (attached to the agenda).
11.2	Applications, Appeals and Enforcement Actions None received.
12.0	Highways
12.1	Road Signs and 'Best Kept Village' Sign To receive an update on the installation of remaining road signs and removal of outdated 'Best Kept Village' sign (Cllr White)
12.2	Road Closures To note the proposed road closures on the A3052 at Trow Hill (details attached to the agenda.)

13.0	<p>Queen’s Jubilee Celebrations (2nd - 5th June 2022) To receive further details of the national programme of celebrations for the Queen’s Platinum Jubilee (2nd - 5th June 2022) and to consider:</p>								
13.1	The Council’s role as co-ordinator of village celebrations and involvement of other organisations and groups in the village.								
13.2	The organisation of key Jubilee celebration events (e.g. the Lighting of The Beacons; ‘The Big Lunch’; the Queen’s Green Canopy)								
13.3	Other initiatives and projects that could be undertaken to mark the Queen’s Platinum Jubilee.								
14.0	<p>Remembrance Sunday To consider the purchase of a wreath for Remembrance Sunday.</p>								
15.0	<p>Correspondence Received</p>								
15.1	To note the correspondence received and circulated as listed in appendix 1 to the agenda.								
15.2	To consider the letter received from the Chair of the Trustees, Village Hall requesting the disconnection and rerouting of the cable for the lighting for the Air Ambulance (letter attached to the agenda).								
16.0	<p>Finance and Payments</p>								
16.1	<p>Finance Update To note the current financial position which includes the receipt of a CIL payment from EDDC of £563.12</p> <table border="1" data-bbox="395 1391 1043 1543"> <tr> <td>Total receipts for year</td> <td>£9,057.51</td> </tr> <tr> <td>Total payments for year</td> <td>£3,518.47</td> </tr> <tr> <td>Difference</td> <td>£5,539.04</td> </tr> <tr> <td>Current Balance</td> <td>£28,074.13</td> </tr> </table>	Total receipts for year	£9,057.51	Total payments for year	£3,518.47	Difference	£5,539.04	Current Balance	£28,074.13
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16.2	To consider the change to the payment of the Clerk’s salary and expenses from 12 weekly to 4 weekly in line with HMRC requirements.								
16.3	To consider the addition of the clerk as a signatory to the Council’s bank account.								
	<i>Continued on page 4</i>								

16.4	<p>To approve the following payments:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Goods/Services</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1087</td> <td>Devon County Council</td> <td>2 village signs</td> <td>£767.12</td> </tr> <tr> <td>1088</td> <td>Clerk (Previous)</td> <td>Salary and expenses Aug - Sept 2021</td> <td>£953.72</td> </tr> <tr> <td>1089</td> <td>Clerk (Current)</td> <td>Salary and expenses Aug - Oct 2021</td> <td>£663.98</td> </tr> </tbody> </table>	Cheque	Payee	Goods/Services	Amount	1087	Devon County Council	2 village signs	£767.12	1088	Clerk (Previous)	Salary and expenses Aug - Sept 2021	£953.72	1089	Clerk (Current)	Salary and expenses Aug - Oct 2021	£663.98
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17.0	<p>Councillor's Reports and Items for Future Agenda For Councillors to report minor matters not included elsewhere on the agenda and to raise items for the next or future agenda.</p>																
18.0	<p>Date of Next Meeting To confirm the date of the next meeting scheduled for Thursday 2nd December.</p>																

Signed:



Adrienne Long
 Clerk to Branscombe Parish Council

Dated: 30th October 2021

Appendix A

Correspondence Circulated October 2021

1.	EDDC - Working Together for the Future of East Devon Conference 2021, 16 November 2021 (free event online) <i>(Clerk booked)</i>	With agenda
2.	Devon Communities Together - Invite to Devon's 2 nd Local Councillor Climate Emergency Support Network Event, 30 th November 2021 (free online event)	With agenda
3.	Devon Highways Two Bulletins - Road Map Winter Edition and Snow Wardens Update	Previously circulated
4.	Highways Parish and Town Council Conference 2021, 24 - 25 November 2021 (free online event)	With agenda