

To: Members of Branscombe Parish Council

You are duly summoned to attend the next meeting of Branscombe Parish Council to be held at 1930hrs on **Thursday 3rd February 2022** at Branoc Hall, Branscombe.

Information for members of the public and press

Members of the public and press are welcome to attend parish council meetings, as observers. There will also be a maximum of 15 minutes at the beginning of the Council meeting for members of the public to give their views and question the Parish Council on issues on the agenda or raise issues for future consideration at the discretion of the Chair. Each speaker will be limited to 3 minutes. Members of the public wishing to comment on an item, but not wishing to speak, may submit this in writing to the Clerk by 12 noon the day before the meeting.

A G E N D A

1.0	Welcome
2.0	Apologies To receive apologies and approve reasons for absence.
3.0	Public Question Time (if requested)
4.0	Declarations of Interest To declare any personal interests in items on the agenda and their nature and/or to declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
5.0	Minutes To approve the Minutes of the Parish Council Meeting held on 6 th January 2022.
6.0	Organisations' Reports To receive reports for information (where provided) from:
6.1	Devon & Cornwall Police (PC Beth Salter) - previously circulated
6.2	National Trust
6.3	Village Hall
7.0	District and County Councillor's Reports To receive reports for information (any items raised for decision will appear on the agenda for the next meeting) from:
7.1	Cllr Hartnell, DCC
7.2	Cllr Pook, EDDC

8.0	Matters Arising (and not covered by subsequent agenda items)
8.1	<p>Bus Stop Benches To consider and agree choice of bench to be purchased and installed at the Village Hall bus stops (options previously circulated).</p>
8.2	<p>Grant Policy To note that the new Grant Policy will be circulated for consideration at the March meeting and will form part of a wider discussion on the updating and production of required Council policies.</p>
8.3	<p>Funding Request for Basketball Hoop (Tennis Court, Village Hall) To note the response provided to this request (<i>Chairman/Clerk</i>)</p>
8.4	<p>Parking Dispute at Parkfield Terrace To receive brief update on the current position (<i>Cllr Peglar</i>)</p>
9.0	Planning
9.1	<p>Parish Planning Update To note the Update (circulated with the agenda).</p>
9.2	Applications, Appeals and Enforcement Actions
9.2.1	<p>21/3367/FUL The Chapel House Branscombe Seaton EX12 3AY Landscape Garden with off street parking between The Chapel House and Blue Ball Cottage https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?keyVal=R4ZOL5GHK5300&activeTab=summary</p>
9.2.3	<p>21/3302/LBC The Masons Arms Branscombe Seaton EX12 3DJ Internal alterations to ground floor to create additional customer seating area including closure of existing openings and insertion of new double doors with steps up and lintel over https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?keyVal=R4FBEJGHJZJ00&activeTab=summary</p>
9.2.4	<p>21/266/FUL Alderwood Barn Branscombe Seaton EX12 3BU Erection of an agricultural building and erection of two polytunnels for use in horticulture and enlarged field gate access.</p> <p>Note: This application has been sent out again for consultation with amended plans. These amendments include additional information relating to a landscape impact assessment and topographic survey, and amended plans relating to the proposed barn https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R001SQGHIC000</p>

10.	Highways								
10.1	Road Repair Signs (Berry Barton to Weston) To note action taken re road signage following resurfacing of Berry Barton to Weston Road. <i>(Cllr White)</i>								
10.2	To receive update on meeting between Cllr Hartnell and Cllr Cox to discuss highways issues and repairs. <i>(Cllr Cox)</i>								
11.0	Queen’s Platinum Jubilee Celebrations (2nd - 5th June 2022)								
11.1	To receive an update on the Village Hall’s plans to establish a village organising group for the celebrations and to hold a ‘street party’ in the car park area of the Hall. <i>(Chairman/Clerk)</i>								
11.2	To nominate a representative or representatives from the Council to join the Jubilee Celebration organising group at the request of the Village Hall.								
11.3	To agree that the Parish Council should take responsibility for organising the Lighting of the Beacon ceremony and to receive an update on progress. <i>(Cllr Cox)</i>								
11.4	To consider any other activity that the Parish Council would like to undertake or fund as part of the Jubilee Celebrations. <i>(Clerk)</i>								
12.	Devon Climate Emergency To receive an update on action taken following the last meeting and some suggestions on how to move forward with this issue. <i>(Cllr Peglar)</i>								
13.	Neighbourhood Planning To receive a brief report from the Chairman on information received at the recent webinars on Neighbourhood Planning. <i>(Chairman)</i>								
14.	20’s Plenty Campaign To consider supporting the 20’s Plenty for Devon campaign to make 20mph the default speed for the National 30mph speed limit. (Information previously circulated) <i>(Cllr Peglar)</i>								
15.	Finance								
15.1	Finance Update To note the current financial position: <table border="1" data-bbox="379 1682 1046 1832"> <tr> <td>Total receipts for year</td> <td>£9,058.16</td> </tr> <tr> <td>Total payments for year</td> <td>£8,739.47</td> </tr> <tr> <td>Difference</td> <td>£318.69</td> </tr> <tr> <td>Current Balance</td> <td>£22,853.78</td> </tr> </table>	Total receipts for year	£9,058.16	Total payments for year	£8,739.47	Difference	£318.69	Current Balance	£22,853.78
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Total payments for year	£8,739.47								
Difference	£318.69								
Current Balance	£22,853.78								
15.2	Payments To approve the following payments (and if necessary, any last-minute payments arising since the issue of the agenda)								

Cheque	Payee	Goods/Services	Amount
1095	Clerk	Salary & Expenses Expenses include the following amounts paid on behalf of the Council: <ul style="list-style-type: none"> • DALC Training Course (£36.00) • HMRC Tax (£159.00) • Village Hall Room Hire x 3 months (£30) 	£461.69
1096	Community First Insurance	Insurance Premium 2022/23	£198.74
1097	St Winifred's Church	Churchyard maintenance Minute item 7b of Meeting held on 1 st July 2021 refers.	£500.00
1098	DALC	Training (for previous Clerk in 2019)	£48.00


15.3 **CIL Monies**
To note the requirements re the handling of CIL funds and to consider and agree when and how the CIL payment should be used. (Paper recirculated with agenda)

16. **Correspondence Received**
To note the correspondence received and circulated during January - see Appendix 1.

17. **Councillors Reports and Items for Next Agenda**
For Councillors to report minor matters not included elsewhere on the agenda and to raise items for the next or future agenda.

18. **Date of Next Meeting**
To confirm the date of the next meeting scheduled for Thursday 3rd March 2022.

Signed:



Adrienne Long
Clerk to Branscombe Parish Council

Dated: 28th January 2022

Appendix 1.

Correspondence Circulated January 2022

1.	Information from DCC Highways Services Team re free training for Councillors on how to access and use the One.Network which provides details of works taking place on local roads.	
2.	Recycling and waste collection update from EDDC on 08.01.22 following disruption to collections.	
3.	Email from Robin Campbell, '20's Plenty for Devon' on the new campaign group for Devon. (The group is part of the wider '20's Plenty for Us' that is campaigning for the reduction in towns and villages of the 30mph speed limit to 20 mph.	
4.	Temporary Traffic Notice - Slade Lane from Coombe Cottage to Leigh Farm, Weston (3 rd - 5 th May)	
5.	Temporary Traffic Notice - Higher Barn to the Old Cider House (6 th - 10 th June)	
6.	Information from EDDC Climate Change Officer on 'June is East Devon Sustainability Month'	
7.	Devon & Cornwall Police - Monthly Report and January Newsletter for Seaton Rural	
8.	Email from Lady Cave, DL Devon, requesting sharing of plans for any Queen's Platinum Jubilee Celebrations and highlighting the opportunity to plant a tree(s) for the Queen's Green Canopy	