

**To: Members of Branscombe Parish Council**

You are duly summoned to attend the next meeting of Branscombe Parish Council to be held at 1930hrs on **Thursday 3<sup>rd</sup> March 2022** at Branoc Hall, Branscombe.

**Information for members of the public and press**

Members of the public and press are welcome to attend parish council meetings, as observers. There will also be a maximum of 15 minutes at the beginning of the Council meeting for members of the public to give their views and question the Parish Council on issues on the agenda or raise issues for future consideration at the discretion of the Chair. Each speaker will be limited to 3 minutes. Members of the public wishing to comment on an item, but not wishing to speak, may submit this in writing to the Clerk by 12 noon the day before the meeting.

**A G E N D A**

1.0	Welcome
2.0	<b>Apologies</b> To receive apologies and approve reasons for absence.
3.0	<b>Public Question Time</b> (if requested)
4.0	<b>Declarations of Interest</b> To declare any personal interests in items on the agenda and their nature and/or to declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
5.0	<b>Minutes</b> To approve the Minutes of the Parish Council Meeting held on 3 <sup>rd</sup> February 2022.
6.0	<b>Organisations' Reports</b> To receive reports for information (where provided) from:
6.1	Devon & Cornwall Police
6.2	National Trust
6.3	Village Hall
7.0	<b>District and County Councillor's Reports</b> To receive reports for information (any items raised for decision will appear on the agenda for the next meeting) from:
7.1	Cllr Hartnell, DCC
7.2	Cllr Pook, EDDC

8.0	<b>Matters Arising</b> (from previous minutes and not covered by subsequent agenda items)
8.1	<b>Benches</b> To note the delivery of the two wooden benches and agree arrangements for installation.
8.2	<b>Devon Climate Emergency</b> To note the contact with Greener Ottery to ask whether the organisation can provide further information and advice to BPC.
8.3	<b>Use of Social Room at Village Hall</b> To note the request to the Village Hall for the Council to return to holding its meetings in the Social Room, given that all Covid-19 restrictions are being lifted.
9.0	<b>Planning</b>
9.1	<b>Parish Planning Update</b> To note the Update (circulated with the agenda).
9.2	<b>Applications, Appeals and Enforcement Actions</b>  <b>22/0203/FUL - Village Hall Branscombe EX12 3DB</b> An amendment to the original application, which due to cost and longevity, proposes a change to the roof covering of the new sports pavilion from timber shingles to aluminium corrugated metal.  <a href="https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R6MCC5GH09100">https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R6MCC5GH09100</a>  <b>2/0437/FUL - Land Adjacent Watercombe Farm, Branscombe</b> Application for the construction of a slurry store on land adjacent to Watercombe Farm, Branscombe.  <a href="https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7SWACGH09100">https://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7SWACGH09100</a>
10.0	<b>Queen's Platinum Jubilee Celebrations (2<sup>nd</sup> - 5<sup>th</sup> June 2022)</b>  To receive a report on the discussions and outcomes from the first meeting of the Platinum Jubilee Committee including an update on:  <ul style="list-style-type: none"> <li>• Location and arrangements for the Beacon Bonfire (<i>Cllr Cox</i>)</li> <li>• Costs of the Branscombe Platinum Jubilee mugs (<i>Cllr Cox</i>)</li> <li>• The gift and planting of the oak sapling from EDDC (<i>Cllr Powell and Clerk</i>)</li> <li>• The proposal to refresh and re-plant the Coronation Garden and request for an appropriate budget (<i>Cllr Powell</i>)</li> </ul>

11.0	<p><b>20's Plenty for Devon Campaign</b></p> <p>To consider the request from the 20's Plenty for Devon Campaign for town and parish councils to pass a resolution to petition DCC to implement 20mph speed limits in their residential communities and to join the county-wide campaign.</p>																
12.0	<p><b>Grant to St Winifred's Church</b></p> <p>To note the response from the Branscombe Parochial Church Council re the use of previous Council funding on grass cutting (churchyard); and to consider whether the Council should proceed with the payment of the additional grant of £500.00 to the PCC in the light of NALC's legal guidance on payments to churches.</p>																
13.0	<p><b>Core Policies and Documents for Parish Councils</b></p> <p>To note the Council's position re policies and documents that it is legally required to produce and those that it is best practice to have in place; together with the requirement for all policies/documents to be reviewed and approved annually. <i>(Chairman/Clerk)</i></p>																
14.0	<p><b>Appointment of Internal Auditor</b></p> <p>To consider and approve the appointment of an Internal Auditor for year ending 31<sup>st</sup> March 2022.</p>																
15.0	<p><b>Finance</b></p> <p>15.1 <b>Finance Update</b> To note the current financial position:</p> <table border="1" data-bbox="379 1285 1046 1507"> <tr> <td>Total receipts for year (Includes £563.12 of CIL monies)</td> <td>£9,058.16</td> </tr> <tr> <td>Total payments for year</td> <td>£9,399.80</td> </tr> <tr> <td>Difference</td> <td>-£341.64</td> </tr> <tr> <td>Current Balance</td> <td>£22,193.45</td> </tr> </table> <p>15.2 <b>Payments</b> To approve the following payments (and if necessary, any last-minute payments arising since the issue of the agenda)</p> <table border="1" data-bbox="379 1722 1350 2076"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Goods/Services</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1097</td> <td>Adrienne Long (Clerk)</td> <td>Salary and expenses  Expenses include the following paid on behalf of the Council: 1<sup>st</sup> class stamps - £12.75 Set of printer inks - £49.95</td> <td>£299.29</td> </tr> </tbody> </table>	Total receipts for year (Includes £563.12 of CIL monies)	£9,058.16	Total payments for year	£9,399.80	Difference	-£341.64	Current Balance	£22,193.45	Cheque	Payee	Goods/Services	Amount	1097	Adrienne Long (Clerk)	Salary and expenses  Expenses include the following paid on behalf of the Council: 1 <sup>st</sup> class stamps - £12.75 Set of printer inks - £49.95	£299.29
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15.3	1098	Reformation Ltd	Two wooden benches and fixing kits	£978.00
	1099	Aubergine 262 Ltd	Annual website hosting and quarterly compliance scan and report service	£597.60
	1100	SLCC	Membership renewal for Clerk	£98.00
	1101	DALC	Training for previous clerk in 2019	£48.00
15.3	<p><b>Future Banking Arrangements</b></p> <p>To consider the difficulties with current banking arrangements and agree further investigation into alternative arrangements that will also include online banking. <i>(Clerk)</i></p>			
16.0	<p><b>Correspondence Received</b></p> <p>To note the correspondence received and circulated during February - see Appendix.</p>			
17.0	<p><b>Councillors Reports and Items for Next Agenda</b></p> <p>For Councillors to report minor matters not included elsewhere on the agenda and to raise items for the next or future agenda.</p>			
18.0	<p><b>Date of Next Meeting</b></p> <p>To confirm the date of the next meeting scheduled for Thursday 3rd March 2022.</p>			

Signed:



Adrienne Long  
Clerk to Branscombe Parish Council

Dated: 25<sup>th</sup> February 2022

Appendix 1.

Correspondence Circulated February 2022

1.	Letter from Cllr Ian Thomas, Chair of East Devon District Council re the provision of oak tree saplings to town and parish councils for the Queen's Platinum Jubilee Celebrations	07.02.22
2.	Information from EDDC re 'New one-off community grant scheme launched by East Devon District Council'	09.02.22
3.	Information from Devon & Cornwall Police Wildlife Crime Officers and Rural Affairs Team on Project Wingspan Campaign	09.02.22
4.	Information from GLEAM (Green Lanes Environmental Action Movement) re the opportunity in a Government consultation to call for the prohibition of the use of green lanes by recreational motor vehicles.	14.02.22
5.	Information from 20's Plenty for Devon campaign re encouraging town and parish councils to pass a resolution to petition DCC for the implementation of 20mph speed limits in residential communities	14.02.22
6.	Email from Neighbourhood Planning, EDDC re the submission of, and consultation on, the Kilmington Neighbourhood Plan	14.02.22
7.	Urgent information from EDDC re Storm Eunice	17.02.22
8.	Update from EDDC re Storm Eunice	18.02.22
9.	Reminder from Axe Valley Runners re the Grizzly Race on 6 <sup>th</sup> March	21.02.22