

**To: Members of Branscombe Parish Council**

You are duly summoned to attend the next meeting of Branscombe Parish Council to be held at 1930hrs on **Thursday 9<sup>th</sup> June 2022** at Branoc Hall, Branscombe.

**Information for members of the public and press**

Members of the public and press are welcome to attend parish council meetings, as observers. There will also be a maximum of 15 minutes at the beginning of the Council meeting for members of the public to give their views and question the Parish Council on issues on the agenda or raise issues for future consideration at the discretion of the Chair. Each speaker will be limited to 3 minutes. Members of the public and press wishing to attend the meeting are asked to contact the Clerk before 12 noon on the day of the meeting.

## A G E N D A

1.0	Welcome
2.0	<b>Apologies</b> To receive apologies and approve reasons for absence.
3.0	<b>Public Question Time</b> (if requested)
4.0	<b>Declarations of Interest</b> To declare any personal interests in items on the agenda and their nature and/or to declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
5.0	<b>Minutes</b> To approve the Minutes of the Annual Parish Council Meeting held on 12 <sup>th</sup> May 2022.
6.0	<b>External Reports</b> To receive any reports received from:
6.1	District and County Councillors
6.2	Other organisations including Devon & Cornwall Police, National Trust and Branscombe Village Hall
7.0	<b>Matters Arising</b> (from previous minutes and not covered by subsequent agenda items)
7.1	To note the installation of a new larger bin at the Village Hall bus stop and the removal of the overflowing waste from the bin by the Church.
7.2	To receive a brief report from Cllrs Cox and Powell on the village's Platinum Jubilee events.

8.0	<b>Annual Governance and Accountability Return (AGAR)</b>								
8.1	To note the Annual Audit Report 2021/22								
8.2	To approve the Annual Governance Statement (to be signed by the Chairman and Clerk)								
8.3	To approve the Annual Accounting Statements (to be signed by the Chairman)								
8.4	To approve the Certificate of Exemption (to be signed by the Chairman and Clerk)								
8.5	To note the period for the Exercise of Public Rights - 20th June to 29th July 2022								
9.0	<b>BPC Policies and Documents</b>								
	To consider and adopt the following policies:								
9.1	BPC Member Code of Conduct								
9.2	BPC Equality and Diversity Policy								
9.3	BPC Grant Aid Policy								
10.0	<b>Planning Applications</b>								
	To consider the following:								
10.1	<a href="#">22/0974/FUL</a> 11 Mill Lane Branscombe Devon EX12 3DS Retrospective planning application for the installation of one 7KW Air Source Heat Pump (ASHP).								
10.2	<a href="#">22/1188/FUL</a> The Linhay Branscombe Seaton EX12 3BX Erection of replacement outbuilding to include home office, garden room and water tank storage.								
11.0	<b>Grant Application</b>								
	To consider a request for funding (£200.00) to support the continued operation of the Branscombe Cake and Chat group.								
12.0	<b>Finance</b>								
12.1	To note the current financial position ( <i>subject to quarterly bank reconciliation</i> )								
	<table border="1"> <tr> <td>Total receipts for year</td> <td>£4,000.00</td> </tr> <tr> <td>Total payments for year</td> <td>£1,741.28</td> </tr> <tr> <td>Difference</td> <td>2,258.72</td> </tr> <tr> <td>Current Balance</td> <td>£22,431.70</td> </tr> </table>	Total receipts for year	£4,000.00	Total payments for year	£1,741.28	Difference	2,258.72	Current Balance	£22,431.70
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Difference	2,258.72								
Current Balance	£22,431.70								
12.2	To approve the purchase of a voucher to be given to M Somers for his work at Coronation Gardens.								
12.3	To approve the following payments (and if necessary, any last-minute payments arising since the issue of the agenda)								

	<i>Cheque</i>	<i>Payee</i>	<i>Goods/Services</i>	<i>Amount</i>
	001109	Adrienne Long	Clerk's back dated national pay increase	£35.20
	001110	Tony Fastnedge	Reimbursement for 4 keys for noticeboards	£16.02
	001111	Branoc Hall	Band for Jubilee Dance	£400.00
	001112	<i>Awaiting details of payee</i>	Hanging baskets (Village Hall)	£70.00
	001113	<i>Awaiting details of payee</i>	Jubilee Mugs	£140.00
12.0	<b>Correspondence</b> To note any correspondence received during May.			
13.0	<b>Councillors' Reports and Items for Next Agenda</b> For Councillors to report minor matters not included elsewhere on the agenda and to raise items for the next or future agenda.			
14.0	<b>Date of Next Meeting</b> To confirm the date of the next meeting scheduled for Thursday 7 <sup>th</sup> July 2022.			

Signed:



Adrienne Long  
Clerk to Branscombe Parish Council

Dated: 4<sup>th</sup> June 2022