

41 Church Street, Sidbury, Devon EX10 0SB  
[clerk@branscombepc@gmail.com](mailto:clerk@branscombepc@gmail.com) 01395 597330

**To: Members of Branscombe Parish Council**

You are duly summoned to attend the next meeting of Branscombe Parish Council to be held at 1930hrs on **Thursday 7<sup>th</sup> July 2022** at Branoc Hall, Branscombe.

**Information for members of the public and press**

Members of the public and press are welcome to attend parish council meetings, as observers. There will also be a maximum of 15 minutes at the beginning of the Council meeting for members of the public to give their views and question the Parish Council on issues on the agenda or raise issues for future consideration at the discretion of the Chair. Each speaker will be limited to 3 minutes. Members of the public and press wishing to attend the meeting are asked to contact the Clerk before 12 noon on the day of the meeting.

## A G E N D A

1.0	Welcome
2.0	<b>Apologies</b> To receive apologies and approve reasons for absence.
3.0	<b>Public Question Time</b> (if requested)
4.0	<b>Declarations of Interest</b> To declare any personal interests in items on the agenda and their nature and/or to declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
5.0	<b>Minutes</b> To approve the Minutes of the Parish Council Meeting held on 9 <sup>th</sup> June 2022.
6.0	<b>External Reports</b> To receive any reports received from:
6.1	District and County Councillors
6.2	Other organisations including Devon & Cornwall Police, National Trust and Branscombe Village Hall
7.0	<b>Matters Arising</b> (from previous minutes and not covered by subsequent agenda items)  None.
8.0	<b>BPC Policies and Documents</b> To consider and adopt the following policies:
8.1	BPC Financial Regulations
8.2	BPC Scheme of Delegation Policy

9.0	<p><b>Planning Applications</b> To consider the following planning application:</p>																
9.1	<p><a href="#">22/1206/LBC - 2 Cliff View Cottages Branscombe EX12 3DA</a> Raising the height of the existing chimney stack.</p>																
10.0	<p><b>The Future of Branscombe Parish Council</b> To consider the impact of upcoming parish council elections in 2023 and other issues on the future operation of BPC.</p>																
11.0	<p><b>BPC Defibrillator</b> To consider and agree on the future monitoring and maintenance of the Council's Defibrillator.</p>																
12.0	<p><b>Finance</b></p>																
12.1	<p>To note the current financial position (<i>subject to quarterly bank reconciliation</i>)</p> <table border="1"> <tr> <td>Total receipts for year</td> <td>£4,000.00</td> </tr> <tr> <td>Total payments for year</td> <td>£2,496.41</td> </tr> <tr> <td>Difference</td> <td>£1,503.59</td> </tr> <tr> <td>Current Balance</td> <td>£21,676.57</td> </tr> </table>	Total receipts for year	£4,000.00	Total payments for year	£2,496.41	Difference	£1,503.59	Current Balance	£21,676.57								
Total receipts for year	£4,000.00																
Total payments for year	£2,496.41																
Difference	£1,503.59																
Current Balance	£21,676.57																
12.2	<p>To approve the following payments (and if necessary, any last-minute payments arising since the issue of the agenda)</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Goods/Services</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1112</td> <td>Adrienne Long</td> <td>Clerk salary &amp; expenses; plus reimbursement for payment of 4 x Hanging Baskets at Village Hall (£76.00)</td> <td>£373.89</td> </tr> <tr> <td>1113</td> <td>Branscombe Village Hall</td> <td>Room Hire</td> <td>£40.00</td> </tr> <tr> <td>1114</td> <td>Caroline Powell</td> <td>Reimbursement for bench plaque, voucher for M Somers &amp; plants for Coronation Gardens</td> <td>£137.93</td> </tr> </tbody> </table>	Cheque	Payee	Goods/Services	Amount	1112	Adrienne Long	Clerk salary & expenses; plus reimbursement for payment of 4 x Hanging Baskets at Village Hall (£76.00)	£373.89	1113	Branscombe Village Hall	Room Hire	£40.00	1114	Caroline Powell	Reimbursement for bench plaque, voucher for M Somers & plants for Coronation Gardens	£137.93
Cheque	Payee	Goods/Services	Amount														
1112	Adrienne Long	Clerk salary & expenses; plus reimbursement for payment of 4 x Hanging Baskets at Village Hall (£76.00)	£373.89														
1113	Branscombe Village Hall	Room Hire	£40.00														
1114	Caroline Powell	Reimbursement for bench plaque, voucher for M Somers & plants for Coronation Gardens	£137.93														
12.3	<p>Checking and approval of quarterly bank statement (if received).</p>																
13.0	<p><b>Correspondence</b> To note the correspondence received during June re Planning Application 22/0974/FUL, 11 Mill Lane, Branscombe EX12 3DS</p>																

14.0	<b>Councillors' Reports and Items for Next Agenda</b> For Councillors to report minor matters not included elsewhere on the agenda and to raise items for the next or future agenda.
15.0	<b>Date of Next Meeting</b> To note the change of date for the next meeting of the Council on <u>Thursday 8th September 2022</u> .

Signed:



Adrienne Long  
Clerk to Branscombe Parish Council

Dated: 1<sup>st</sup> July 2022